

## HEALTH FOR ALL (LEEDS)

### Sessional Cleaner with Caretaking duties

#### PERSON SPECIFICATION

|            | <b>Essential</b>   | <b>Desirable</b>   | <b>Shown by</b>               |
|------------|--|--|-------------------------------|
| Experience | <ul style="list-style-type: none"><li>• Previous experience of carrying out cleaning duties.</li><li>• Previous experience of carrying out maintenance jobs and small repairs.</li></ul>   | <ul style="list-style-type: none"><li>• Experience of security and safety procedures.</li><li>• Knowledge and experience of working in the voluntary sector.</li></ul> | Application Form<br>Interview |
| Skills     | <ul style="list-style-type: none"><li>• Good organisational skills</li><li>• Good communication skills</li><li>• To deal with members of the community in an acceptable and tactful manner.</li></ul>  |  | Application form<br>Interview |
| Ability    | <ul style="list-style-type: none"><li>• To work to cleaning quality standards</li><li>• Ability to be available at short notice</li><li>• Ability to carry out physical tasks described in the job description.</li><li>• To maintain high standards of Health and Safety.</li></ul> |  | Application form<br>Interview |
| Knowledge  |  | <ul style="list-style-type: none"><li>• Knowledge of COSHH and Health and Safety Policies</li></ul>  | Application form<br>Interview |

|                                   |   |  |                            |
|-----------------------------------|---|--|----------------------------|
| Attitudes and Personal Attributes | <ul style="list-style-type: none"> <li>• Flexible approach to working hours</li> <li>• Non-judgemental approach</li> <li>• Commitment to working in ways which challenge discrimination.</li> <li>• Flexible and adaptable way of working.</li> <li>• Reliable &amp; Trustworthy.</li> <li>• Ability to work as part of a team</li> </ul> |  | Application form Interview |
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